

\*Released to BOA Holders in an email dated August 20, 2014

Dear EAGLE BOA Holder-

The EAGLE and Sustainment Contracting Team would like to notify BOA Holders that an EAGLE BOA Holder Meeting will be held on Wednesday, November 19, 2014 from 0900 - 1100 Central Time at the Rock Island Arsenal, Building 103, 3<sup>rd</sup> floor, Baylor Conference Room.

We are soliciting your feedback and suggestions to prepare for the event and to ensure that information that is most important to our BOA Holders is discussed. Please provide feedback on the following:

1. What elements of the program have worked well so far?
2. Which can be improved upon?
3. Are there any specific issues that you would like addressed during the upcoming meeting?

Please provide your company's feedback to the EAGLE Mailbox ([usarmy.RIA.acc.mbx.eagle@mail.mil](mailto:usarmy.RIA.acc.mbx.eagle@mail.mil)) NLT September 4, 2014. In the subject line of your email please use the following format "Company Name – BOA Holder Feedback". Your responses will be utilized in assisting the Government with program improvement.

In addition to feedback, the EAGLE and Sustainment Contracting Team is requesting that BOA Holders submit any questions they may have prior to the meeting so the Government will be able to provide a complete and thorough answer. Please provide your company's questions to the EAGLE Mailbox ([usarmy.RIA.acc.mbx.eagle@mail.mil](mailto:usarmy.RIA.acc.mbx.eagle@mail.mil)) no later than September 4, 2014. We will address as many questions as we can at the meeting with the amount of time available. Those not addressed at the meeting will be answered via email.

BOA Holders may send no more than two (2) representatives from their BOA team. This information must be provided to the EAGLE Contracting Office as soon as possible. Please provide a copy of the registration form (provided upon request) to this office NLT October 29, 2014. Upon arrival at the gate, present the guard your driver's license or photo identification and advise the guard that you are attending a meeting with Army Contracting Command in the Baylor Conference Room. The guards will have a list of all the registered attendees.

The Government thanks you in advance for your participation and feedback.

If you have any questions regarding the BOA Holder Meeting please submit them to the EAGLE Mailbox. [usarmy.RIA.acc.mbx.eagle-boa-admin@mail.mil](mailto:usarmy.RIA.acc.mbx.eagle-boa-admin@mail.mil).

-EAGLE and Sustainment Contracting Team