

Army ERP Services - Comments						Government Response
#	Document	Section	Page#	Comment/Rationale	Suggested Text Change	
1	Army ERP Services - Draft Labor Category Descriptions 20140411	1	1	Program Manger - Certifications: Certification in project management (e.g., PMP)	Certifications: Certification in program/project management (e.g., PgMP, PMP, CSM)	Project Management Professional (PMP) certification is an example and not intended to be all inclusive or limiting. Individual Task Orders may require specific certifications such as Certified Scrum Master (CSM).
2	Army ERP Services - Draft Labor Category Descriptions 20140412	2	1	Certifications: Certification in project management (e.g., PMP)	Certifications: Certification in project management (e.g., PMP, CSM, ITIL)	Project Management Professional (PMP) certification is an example and not intended to be all inclusive or limiting. Individual Task Orders may require specific certifications such as Certified Scrum Master (CSM).
3	Army ERP Services - Draft Labor Category Descriptions 20140413	3	1	Skills/Experience: Experience leading program support activities on large scale Federal (DoD preferred) system development projects including planning, scheduling, pricing, reporting, and deliverable management.	Skills/Experience: Experience leading program support activities on large scale Federal (DoD preferred) /Commercial system development projects including planning, scheduling, pricing, reporting, and deliverable management. Experience and understanding of CMMI processes, ITIL and ISO standards for Quality, Security and Service Management.	Changed Labor Category Description to reflect a preference for Federal/DoD experience as opposed to a hard requirement. Now reads: "Experience leading program support activities on large scale system development projects (Federal/DoD preferred) including planning, scheduling, pricing, reporting, and deliverable management." Revised document will be posted with the full Draft Request For Proposal (RFP) prior to the Pre-Solicitation Conference. Individual Task Orders may require specific experience such as Capability Maturity Model Integration (CMMI), Information Technology Infrastructure Library (ITIL), and International Organization for Standardization (ISO).
4	Army ERP Services - Draft Labor Category Descriptions 20140414	20	5	Certifications: Application-specific certification a plus Skills/Experience: Experience in analysis and design specific to SAP applications.	Certifications: Application-specific certification a plus Skills/Experience: Experience in analysis, design and integration of SAP with Non-SAP COTS applications, and in Enterprise Application Integration (EAI), Service Oriented Architecture (SOA) .	Changed Labor Category Description to include SAP integration. Now reads: "Experience in analysis and design for SAP applications and their integration with other systems." Individual Task Orders may require specific types of experience such as Enterprise Application Integration (EAI) and Service Oriented Architecture (SOA) .
5	Army ERP Services - Draft Labor Category Descriptions 20140415	38	8	Certifications: SAP certification a plus Skills/Experience: Help Desk management experience on an SAP system.	Certifications: ITIL, Experience with ISO 20000 or SAP certification a plus Skills/Experience: Help Desk management experience on SAP Basis and SAP Security	Individual Task Orders may require specific certifications and experience, which could necessitate creation of a new labor category at the Task Order level.
6	Army ERP Services - Draft Labor Category Descriptions 20140416	39	8	Skills/Experience: Help Desk management experience on an SAP system.	Skills/Experience: Help Desk management experience on SAP Basis and SAP Security	Individual Task Orders may require specific experience, which could necessitate creation of a new labor category at the Task Order level.
7	Army ERP Services - Draft Labor Category Descriptions 20140416	NA	All	It is in the Government best interest to consider Commercial experience as well while specifying the Skills/Experience requirements as Commercial sector has more widely used SAP than Federal Agencies. Most often personnel working in Commercial sector have more diversified experience and that experience can benefit the Government.	Skills/Experience: Experience...large scale Federal (DoD preferred)/ Commercial ...	Changed all applicable Labor Category Descriptions to reflect a preference for Federal/DoD experience as opposed to a hard requirement. Revised document will be posted with the full Draft RFP prior to the Pre-Solicitation Conference.
8	Army ERP Services - DRAFT RFP Sections 20140411	NA	1	More ease of navigation and enable better referencing of sections is possible.	Government may add Form SF33 https://acc.dau.mil/docs/cor/appa/sf_33.pdf as the first page to this RFP. This form has Table of Contents.	The SF33 will be posted with the full Draft RFP.
9	Army ERP Services - DRAFT RFP Sections 20140411	NA	1	Sections should be ordered.	For instance, Section M should be placed after Section L.	The Draft RFP Sections 20140411 document listed the Evaluation Factors (Section M) before the Instructions to Offerors (Section L) for Industry's ease of understanding. The RFP will follow FAR 15.204-1 (Uniform Contract Format) containing Sections A through M.
10	Army ERP Services - DRAFT RFP Sections 20140411	NA	1	Several sections are missing form the draft RFP	Some sections may be moved outside of RFP. For instance, PWS (Section C) can be referenced in the RFP document. However, sections D through M may be included in the RFP.	The full Draft RFP will specify which documents are included as attachments. Each attachment will be numbered.
11	Army ERP Services - DRAFT RFP Sections 20140411	NA	NA	Requirement of Section 508 of the US Rehabilitation Act is missing. Section 508 is part of the Federal Acquisition Regulations; it uses Federal procurement process to determine whether or not a technology product or system is accessible.	Adherence to 508 standards should be required by RFP Section C (PWS). "Contractor should comply with Section 508 requirements while developing, enhancing and acquiring any user interface for desktop, tablet or mobile screens."	Section 508 requirements do not apply at the IDIQ contract level (see FAR 39.203(b)(2)); however they will be included at the Task Order level when applicable.

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12	Army ERP Services - DRAFT RFP Sections 20140411	NA	NA	Although most of COTS including SAP Portal, SAP GUI for Windows, SAP NetWeaver Business Intelligence (SAP BI) are 508 compliant, they need to be configured and implemented correctly. To ensure Section 508 compliance, Voluntary Product Accessibility Template (VPAT) should be used. It assists Federal contracting officials and other buyers with making preliminary assessments regarding the availability of commercial "Electronic and Information Technology" products and services with features that support accessibility. Attached VPAT.	A reference to VPAT for conforming to 508 requirements should be added to RFP Section C (PWS). "Contractor must use the Voluntary Product Accessibility Template (VPAT) provided as attachment (X) to ensure compliance with Section 508 of the US Rehabilitation Act."	Section 508 requirements do not apply at the Indefinite Delivery Indefinite Quantity (IDIQ) contract level (see FAR 39.203(b)(2)); however they will be included at the Task Order level when applicable.
13	Army ERP Services - DRAFT RFP Sections 20140411	NA	NA	Contractor must provide Section 508 Compliance Metrics to evaluate progress against the agency's accessibility goals and objectives.	A reference to Section 508 Compliance Metrics requirement may be added to RFP Section E (INSPECTION AND ACCEPTANCE). "Contractor must provide Section 508 Compliance Metrics to evaluate progress against the agency's accessibility goals and objectives. Compliance metrics measure periodic performance through activity reports (e.g. compliance results of applications each quarter) and through cumulative compliance metrics that evaluate progress against agency goals over time and give insight into the current level of risk exposure."	Section 508 requirements do not apply at the IDIQ contract level (see FAR 39.203(b)(2)); however they will be included at the Task Order level when applicable.
14	Army ERP Services - DRAFT RFP Sections 20140411	NA	NA	Contractor must provide Section 508 Compliance Metrics to evaluate progress against the agency's accessibility goals and objectives.	A reference to Section 508 Compliance Metrics requirement may be added to RFP Section E (INSPECTION AND ACCEPTANCE). "Contractor must provide Section 508 Quarterly Compliance Metrics to evaluate progress against the agency's accessibility goals and objectives. Compliance metrics measure periodic performance through activity reports (e.g. compliance results of applications each quarter) and through cumulative compliance metrics that evaluate progress against agency goals over time and give insight into the current level of risk exposure."	Section 508 requirements do not apply at the IDIQ contract level (see FAR 39.203(b)(2)); however they will be included at the Task Order level when applicable.
15	Army ERP Services - DRAFT RFP Sections 20140411	NA	NA	Contractor must provide Section 508 Process Metrics to evaluate business processes, establish process improvement goals, and measure progress against those goals. Without process metrics in place, the Government has no visibility into the effectiveness of the changes it makes to business processes. The Government can use process metrics to evaluate the progress of agency components, discover areas of the agency that need more attention or resources, and recognize components that are effective or show impressive improvements over time.	A reference to Section 508 Process Metrics requirement may be added to RFP Section E (INSPECTION AND ACCEPTANCE). "Contractor must provide Section 508 Quarterly Process Metrics to evaluate business processes, establish process improvement goals, and measure progress against those goals. Contractor must consider applicable constraints and limitations when developing these reporting and analysis methods."	Section 508 requirements do not apply at the IDIQ contract level (see FAR 39.203(b)(2)); however they will be included at the Task Order level when applicable.
16	Army ERP Services - DRAFT RFP Sections 20140411	NA	NA	Contractor must provide Section 508 Periodic Workload Measures to demonstrate workloads, capacity, and resource utilization. This reporting is not only useful to the Government in demonstrating resource requirements, but is also useful when presented in combination with process or compliance metrics. For instance, the Government may want to evaluate the effectiveness of a training program for developers by correlating improvements in application testing results with the number of developers trained.	A reference to Section 508 Monthly Workload Measures requirement may be added to RFP Section E (INSPECTION AND ACCEPTANCE). "Contractor must provide Section 508 Monthly Workload Measures to demonstrate workloads, capacity, and resource utilization. This type of reporting may include the number of transactions performed, hours expended, requests for assistance, number of people trained etc."	Section 508 requirements do not apply at the IDIQ contract level (see FAR 39.203(b)(2)); however they will be included at the Task Order level when applicable.

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17	Army ERP Services - DRAFT RFP Sections 20140411	L	21	<p>Considering the size and complexity of this RFP, Section L may be modified to specify consideration for first tier subcontractors' performance along with weightage to CMMI rating and minimum number of years of experience.</p> <p>The minimum performance limit of 500K should be relaxed for qualified small business with CMMI L3 to allow for more competitive offers and thus promoting quality.</p> <p>To provide fair and equitable treatment, government should consider past 8 years of performance for 8(a) businesses.</p>	<p>Repetition of same text can be avoided by referring Section L content in section M - Recent Contracts are defined as prime or first tier subcontractor contracts, task orders, delivery orders, or subcontracts where services or deliverables were performed, or are still being performed, anytime within five (5) years of issuance of this RFP. The Government reserves the right to consider any significant past performance after the solicitation closing date and prior to award. Similarly Government may consider past 8 years performance for SBA certified 8(a) businesses.</p> <p>Relevant means performance as a prime or first tier subcontractor that demonstrates the Offeror has performed or is currently performing on contracts/task orders that have an average annual value of at least \$500,000 or is CMMI Level 3 appraised and include minimum 3 years' experience with one or more of the following SAP ERP Services:</p>	<p>The Government previously revised the language referenced. The Government revised the Past Performance relevancy definition as follows: "Relevant means performance that demonstrates recent or past work efforts performed by the Offeror or its proposed major subcontractors that have an average annual value of at least \$500,000 and includes one or more of the SAP ERP Services listed below. The Government is particularly interested in work performed for DoD SAP implementations within the Logistics and Finance Domains."</p> <p>The Government does not intend to use CMMI as a basis for selection because CMMI is not a discriminator for this acquisition and could unnecessarily limit competition.</p>
18	Army ERP Services - DRAFT RFP Sections 20140411	L & M	8 & 21	<p>Repetition of same text can be avoided by referring Section L content in section M -Recent Contracts are defined as prime or first tier subcontractor contracts, task orders, delivery orders, or subcontracts where services or deliverables were performed, or are still being performed, anytime within five (5) years of issuance of this RFP. The Government reserves the right to consider any significant past performance after the solicitation closing date and prior to award. Similarly Government may consider past 8 years performance for SBA certified 8(a) businesses.</p> <p>Relevant means performance as a prime or first tier subcontractor that demonstrates the Offeror has performed or is currently performing on contracts/task orders that have an average annual value of at least \$500,000 or is CMMI Level 3 appraised and include minimum 3 years' experience with one or more of the following SAP ERP Services:</p> <ul style="list-style-type: none"> • Solution Architecture , • Analysis of Requirements • Design Specifications (Functional & Technical) • System Configuration and Build, • Test • Deployment and Fielding, • Configuration Management • Maintenance, • Organizational Change Management (OCM) • Help Desk, • Information Assurance • Compliance, • Transition Services • Task Order Management 	<p>In Section M we may simply have "The relevance of past performance in terms of scale, period of performance and complexity will get higher weightage than recency of performance as defined in Section L and in Performance Work Statement."</p>	<p>Section L and Section M are required to be separate and distinct (see FAR 15.204-1, Uniform Contract Format). Section M is the Evaluation Factors for Award, which describes the basis upon which the Government plans to evaluate proposals. Section L is the Instructions to Offerors, which explains what content should be included in Offerors' proposals. The apparent repetition is intentional because proposal submissions (guided by Section L) are intended to address all the evaluation factors (Section M).</p> <p>The Government previously revised the Past Performance relevancy definition as follows: "Relevant means performance that demonstrates recent or past work efforts performed by the Offeror or its proposed major subcontractors that have an average annual value of at least \$500,000 and includes one or more of the SAP ERP Services listed below. The Government is particularly interested in work performed for DoD SAP implementations within the Logistics and Finance Domains."</p> <p>The definition of Recent Contracts has not changed: "Recent Contracts are defined as prime contracts, task orders, delivery orders, or subcontracts where services or deliverables were performed, or are still being performed, any time within five (5) years of issuance of this RFP." Reference contracts submitted by Offerors must meet this definition.</p> <p>Offerors' Past Performance will be evaluated using the ratings scales for Relevancy and Confidence.</p>
19	Past Performance Narrative Template DRAFT 20140411	NA	1	<p>This pdf document may be converted into a fillable pdf form so that evaluator can fill it electronically and submit it directly to the Government (Contracting Officer) via email. This way evaluator will not be required to print and fax/scan. Government can send a copy to the offeror for competing its Past Performance Volume II.</p>	<p>After converting pdf document to fillable pdf form, following may be added to the cover page of this form -</p> <p>"Please complete this form and email to Contracting Specialist Ms. Angela Calhoun at angela.m.calhoun.civ@mail.mil and Offeror with Subject :W52P1J-14-R-0059 followed by name of Offeror"</p>	<p>The Past Performance Narrative Template is to be completed by the Offeror and submitted with its proposal. The format of this template file will be MS Word.</p> <p>The Offeror must complete Sections IIA and IIB of the Past Performance Questionnaire (PPQ) for each Past Performance reference, and send copies to the PPQ respondents identified in IIA. The Offeror shall include these documents with its proposal; however, the PPQ respondent will send the completed questionnaire directly to the Government POC identified in Section IV of the PPQ.</p>
20	Past Performance Narrative Template DRAFT 20140411	NA	1	<p>As the government factors in performance period and Amount Obligated for evaluation of past performance, they can be captured with the past performance form.</p> <p>Attached updated Form.</p>	<p>Following may be added to the cover page -</p> <p>Performance Period – From mm/dd/yyyy to mm/dd/yyyy,</p> <p>Amount Obligated US\$ _____</p>	<p>The Past Performance Narrative Template is to be completed by the Offeror and submitted with its proposal. The only information required for this submission is included in the template. Information such as performance period and other reference contract details are included in the PPQ which is also required to be submitted with the proposal.</p>