

PSS Migration

Frequently Asked Questions

Q: Is an updated Performance Capability document required?

A: Yes, please provide this document and any other documents that may change as a result of the migration or your GSA Schedule.

Q: Is an SF1449 from each Team Member required or just one from the Prime?

A: Initially we will need the one for the Prime BPA holder. As updates are made to team members, you will need to provide them when you update your attachment 4/team matrix, etc. If some of your team members have transitioned before your company (or at the same timeframe), you may provide it with your initial submission.

Q: When should the next update be provided?

A: Your next update should be provided during any of the regular Tuesday, 1:00pm Central Time drop-offs. You should only submit an update if you have changes that are affected by the PSS migration or if you have updated rates.

Q: Please clarify what you mean by “both the old format and new format will be utilized; therefore tabs are included for both the old and revised format,” referenced under Attachment 4 in the PSS transition document.

A: As transition occurs, some firms will migrate before others. In order to keep track of which Schedule the rates belong to, we have tabs for “old and new” formats. Those that are still under the old Schedules will use the “old” format tab. Those that have migrated to PSS should use the “new” format tab.

Q: What status should we use for teams being migrated on the team matrix when submitting an update?

A: Use “Migrated” and the status will change back to Existing after that update is approved.

Q: Should we still identify the old schedules in the Attachment 4 new format?

A: This is not required. If you want to identify the area, you may include language in the empty space above the SINs that identifies what area the categories were migrated from. See example below.

	Schedule Number	SIN(s) Awarded	Labor Category
able)			
		<i>Migrated from MOBIS</i>	
1e	XX-XXX-XXXXX	SIN Information must be listed	Labor Category 1
1e	XX-XXX-XXXXX	SIN Information must be listed	Labor Category 2
1e	XX-XXX-XXXXX	SIN Information must be listed	Labor Category 3
1e	XX-XXX-XXXXX	SIN Information must be listed	Labor Category 4
1e	XX-XXX-XXXXX	SIN Information must be listed	Labor Category 5
1e	XX-XXX-XXXXX	SIN Information must be listed	Labor Category 6
1e	XX-XXX-XXXXX	SIN Information must be listed	Labor Category 7
1e	XX-XXX-XXXXX	SIN Information must be listed	Labor Category 8

Added 2/27/2015:

Q: We are in the process of migrating our PES and LogWorld to PSS. We will keep the IT70 as is and later modified the PSS to add it based on GSA guidance. We are a little confused how we will do the attachment 4 and 8 until such time it is added to the PSS. The attached PSS Migration FAQs do not address the scenario I'm describing. Can you help decipher or point us to the right POC?

A: Refer to Attachment 4. If you have an IT schedule as well, it will not change from how it is previously submitted UNLESS you have modified your GSA PSS schedule to add the IT SIN.

For the Team Matrix attachment, you would only strikethrough the PES and LOGWORLD schedules and leave the IT schedule if you are planning to use that schedule instead of the service SIN off the PSS. (An updated Team Matrix template has been loaded to the public website.)

Q: It was my understanding all new offers would be against the newly awarded Team Member(s) PSS. In some cases the Team Member(s) may be proposed still using the expiring schedule (not yet migrated) and some may be proposed using the transitioned PSS schedule. I see two potential issues on TORFQ responses.

1) The timing of the migration of a team member and the timing of the approved Attachment 4.

2) The timing of the update to GSA eLibrary.

If the information does not update timing in the GSA system (eLibrary) ACC RSA may want to have a cross-reference either in the matrix, Attachment 4 or in the proposal submission. GSA has not historically updated the eLibrary timely and now with the mass migration among schedule holders I see this as a potential problem.

A: As stated in #3 of the transition plan, the old columns will remain in the team matrix until all schedules have transitioned. The use of the strikethrough versus deletion will allow the cross-reference to happen. You are advised to include a statement about the migration in your quotes. We understand that this transition may cause some unusual circumstances to arise and we will address those issues on a case by case basis.

Q: Will each task order be administratively modified to reflect the revised Schedule number or would ACC still need to know the awarded schedule numbers? My concern is if all the impacted systems are not updated then reporting, invoicing, closeout and tracking could be impacted.

A: As stated in #4 of the transition plan, we will leave existing tasks under existing task order numbers. The rates on those task orders will remain under the old GSA schedule until PSS migration. Once the migration is completed, it will be handled as stated in #6 of the transition plan. We understand that this transition may cause some unusual circumstances to arise and we will address those issues on a case by case basis.